

CC15 Medication Management - Legal Responsibilities for RNs

Purpose

1. To ensure all registered nurses employed by SAVVY are aware of their legal responsibility regarding medication management and incidents regarding medications.

Alignment with Practice Standards

1. Module 2: Provider Governance and Operational Management
2. Module 3: Provision of Supports
3. High Intensity Daily Personal Activities

Legislative Alignment

1. National Disability Insurance Scheme Act 2013
2. Work Health and Safety Act 2011 (Cth)
3. Work Health and Safety Regulations 2011 (Cth)
4. Poisons & Therapeutic Goods Act (1966)

Key Responsible Executive

Chief Executive Officer

For More Support

Head of Multidisciplinary Care

Policy Statement

1. This policy applies to Management and registered nurses.
2. An error is defined as any anomaly that has been identified in documentation or failure to document or discrepancies in drug counts, dosages, administration routes, time, dates, and participant.

Procedures

1. The registered nurse will be responsible for diligently checking and reporting medication documentation errors or drug count anomalies to management.
2. Management will be responsible for advising involved professional (LMO, pharmacist, registered nurse) of perceived error for clarification and rectification.
3. Management will be responsible for reporting/advising appropriate legal authorities regarding serious drug errors/anomalies

References to other SAVVY policies

1. CS3.5 Participant Record Management
2. HR4.17 Information Technology

References to other external materials

1. NSW Health Dept. Circulars Register 2001/23-Dec
2. Poisons and Therapeutic Goods Act 1966
3. Personal care and clinical procedures manual

Supporting documentation

1. Individual participant medication chart
2. LMO green documentation notes
3. S8 drug register
4. Record of phoned drug order by doctor
5. Pain assessment chart
6. Nursing care and service plan and continuous nursing notes
7. Ordered pharmacy stock book
8. Software medication system
9. Medication incident documentation

Version Control

1. 1 April 2023 - New Policy Creation