

# CC16 Medication Management - Medication Disposal

## Purpose

1. To ensure the disposal of medication is done in accordance with legislative requirements.

## Alignment with Practice Standards

1. Module 2: Provider Governance and Operational Management
2. Module 3: Provision of Supports
3. High Intensity Daily Personal Activities

## Legislative Alignment

1. National Disability Insurance Scheme Act 2013
2. Work Health and Safety Act 2011 (Cth)
3. Work Health and Safety Regulations 2011 (Cth)
4. Poisons & Therapeutic Goods Act (1966)

## Key Responsible Executive

Chief Executive Officer

## For More Support

Head of Multidisciplinary Care

## Policy Statement

1. This policy applies to Management and registered nurses.
2. Medication is defined as any Oral, Bucal, Sublingual, Rectal, Vaginal, Topical, Ear, Eye, Nasal, Inhaled or Injected drug including over the counter, S4 and S8 substance which has been prescribed for an individual participant.

## Procedures

1. Registered nurses are responsible for ensuring all pharmacy stock is current and consistent with prescribed LMO orders as ordered on the medication chart.
2. Registered nurses are responsible for ensuring medication that has been refused or cannot be given, is destroyed according to SAVVY policy.
3. Registered nurses are responsible for removing all out-of-date stock and discontinued medication and returning this medication to administration for correct storage and disposal.
4. Management is responsible for returning out of date stock or discontinued medication to an external pharmacy for disposal.
5. Management is responsible for contacting a pharmacist to attend, on site, to dispose of S8 medications in accordance with current legislative guidelines, and documenting this.

## References to other SAVVY policies

1. CS3.5 Participant Record Management
2. HR4.17 Information Technology

## References to other external materials

1. Poisons and Therapeutic Goods Act 1966
2. Personal care and clinical procedures manual

## Supporting documentation

1. Individual participant medication chart
2. Nurse initiated medication chart
3. Nurse continuation notes
4. S8 drug register

## Version Control

1. 1 April 2023 - New Policy Creation