

CC37 Vaccination of Participants

Purpose

1. To ensure SAVVY participants are provided with the opportunity to receive influenza and pneumococcal vaccinations under the orders of their general practitioner.

Alignment with Practice Standards

1. Module 2: Provider Governance and Operational Management
2. Module 3: Provision of Supports
3. High Intensity Daily Personal Activities

Legislative Alignment

1. National Disability Insurance Scheme Act 2013
2. Work Health and Safety Act 2011 (Cth)
3. Work Health and Safety Regulations 2011 (Cth)
4. Disability Discrimination Act 1992 (Cth)
5. Guardianship Act 1987 (NSW)

Key Responsible Executive

Chief Executive Officer

For More Support

Head of Multidisciplinary Care

Policy Statement

1. This policy applies to registered nurses.
2. Vaccination protects individuals and communities by increasing the general level of immunity & minimising the spread of infection. (Immunisation Handbook, p 1, 2003).

Procedures

1. Management will be responsible for establishing and up-dating policy and procedure regarding participant vaccination.

2. Individual participants and or the participant's representative will be consulted regarding participation in the vaccination program.
3. Registered nurses are responsible for ensuring written orders are charted on the individual participants medication chart and medical history notes by their GP.
4. Registered nurses trained in immunisation are responsible for administering the vaccination and documenting the same.
5. Registered Nurses are responsible for monitoring and observing the participant initially after administration of the Vaccine for adverse reactions.
6. Registered nurses are responsible for providing immediate first aid treatment or transfer for medical attention to any participant who experiences adverse reactions.
7. Registered nurses administering vaccines will have completed a cardio-pulmonary resuscitation (CPR) course in the previous 2 years.
8. An emergency kit containing adrenaline and a written protocol for the treatment of anaphylaxis, including adrenaline must be available for each vaccination occasion.
9. Registered nurses are responsible for informing the participant's GP and immediate family as soon as practical of reaction, action taken and documenting this.
10. Registered nurses are responsible for informing management as soon as practical of the participant's adverse reaction and action taken.
11. Registered nurses are responsible for ensuring all applicable charts pertaining to a participant who has experienced an adverse reaction are clearly marked in red and labelled with an 'Allergy Alert Label' by their GP.
12. Registered nurses are responsible for maintaining the list of participants and their vaccination status.
13. Registered nurses are responsible for the correct storage of vaccines prior to use in specific vaccination fridges.
14. Management is responsible for providing information to the NSW Health Department regarding the acquittal of vaccinations.

References to other SAVVY policies

1. CS3.5 Participant Record Management
2. HR4.17 Information Technology

References to other external materials

1. Notification of Infectious Diseases (PD2006_014, 20.2.06)
2. Incidents Reportable To The Department (PD2006_030, 19.5.06)
3. Authority for Registered Nurses To Provide Immunisation Services (PD2005_229, 27.1.05)
4. The Australian Immunisation Handbook 10th Edition (2017)
5. Personal care and clinical procedures manual

Supporting documentation

1. Participants' medication chart
2. Participants' clinical record
3. Care and service plan
4. NSW Health acquittal form
5. NSW Health vaccine order form

Version Control

1. 1 April 2023 - New Policy Creation