

# CS5.4 Interim Behaviour Support Planning

## Purpose

1. To guide SAVVY employees in the swift development and execution of interim behaviour support plans, ensuring a safe, respectful, and responsive approach during periods of critical or transitional phases in service delivery.

## Alignment with Practice Standards

1. Module 1: Rights and Responsibilities
2. Module 2: Provider Governance and Operational Management

## Legislative Alignment

1. National Disability Insurance Scheme Act 2013 (Cth)
2. National Disability Insurance Scheme (Restrictive Practices and Behaviour Support) Rules 2018
3. Australian Human Rights Commission Act 1986 (Cth)

## Key Responsible Executive

Chief Executive Officer

## For More Support

Your People Manager

## Policy Statement

1. SAVVY is committed to safeguarding the dignity and rights of NDIS participants, particularly during periods requiring swift action or transitional planning. Through this policy, SAVVY aims to foster a proactive approach to interim behaviour support planning that upholds the principles of respect, safety, and positive behavioural support.

## Definitions

1. Interim Behaviour Support Plan (IBSP): A temporary plan developed to ensure the safety and wellbeing of the participant and others during critical transitions or emergencies, focusing on positive behaviour supports and a reduction in restrictive practices.
2. Critical Transition Periods: Times during which a participant is transitioning between different services or supports and requires immediate behaviour support planning to maintain safety and wellbeing.
3. Positive Behaviour Support (PBS): A proactive approach focusing on the development of adaptive skills and improved quality of life for participants while reducing the occurrence of challenging behaviours.
4. Restrictive Practices: Methods that restrict the rights or freedom of movement of a person, used only as a last resort and temporarily in an IBSP.

## Delegations

Roles	Responsibilities
Board of Directors	<ul style="list-style-type: none"> <li>● Oversight on the alignment of the IBSP policy with SAVVY's organisational values and NDIS requirements.</li> </ul>
CEO	<ul style="list-style-type: none"> <li>● Leading the implementation of the policy and ensuring adequate resources and training are provided.</li> </ul>
Management	<ul style="list-style-type: none"> <li>● Ensuring the successful development and execution of IBSPs and adherence to this policy, while also facilitating necessary training for staff.</li> </ul>
Staff, volunteers, contractors and students	<ul style="list-style-type: none"> <li>● Engage in training, adhere to the guidelines of IBSPs, and provide necessary feedback for the improvement of the policy and plans.</li> </ul>

## Procedures

1. Identification of Need
  - a. Recognise circumstances warranting the development of an IBSP.
  - b. Collaborate with participants and relevant stakeholders to identify immediate support needs.
2. Development of the Interim Behaviour Support Plan
  - a. Collaborate with participants, their families, and support networks to create a personalised IBSP.
  - b. Develop strategies emphasising positive behaviour supports and aiming to reduce the need for restrictive practices.
  - c. Clearly document any temporary use of restrictive practices, including justification and a clear timeline for review.
3. Implementation of the Interim Behaviour Support Plan

- a. Swiftly implement the IBSP, ensuring all relevant parties are informed and trained on the strategies within the plan.
  - b. Foster collaboration and consistency during the implementation phase.
  - c. Maintain accurate documentation of strategies used, emphasising any use of restrictive practices.
4. Transition to a Comprehensive Behaviour Support Plan
    - a. Begin the development of a comprehensive Behaviour Support Plan in parallel with the implementation of the IBSP.
    - b. Collaborate with participants and their networks to ensure a seamless transition from the IBSP to a comprehensive plan.
5. Monitoring and Review
    - a. Constantly monitor the effectiveness of the IBSP, with an open channel for feedback from all involved parties.
    - b. Conduct a timely review of the IBSP, aiming to transition to a comprehensive plan as quickly as possible.

#### References to other SAVVY policies and external sources

1. CS3.3 - Participant Assessment & Support Planning
2. CS5.2 - Behaviour support assessments
3. CS5.4 - Interim behaviour support planning

#### Summary of attachments

1. Nil

#### Version Control

1. 1 April 2023 - New Policy Creation